

Hurlock David
Form 3
July 21, 2017

FORM 3 UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

OMB APPROVAL

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INITIAL STATEMENT OF BENEFICIAL OWNERSHIP OF SECURITIES

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934,
Section 17(a) of the Public Utility Holding Company Act of 1935 or Section
30(h) of the Investment Company Act of 1940

(Print or Type Responses)

1. Name and Address of Reporting Person *

Â Hurlock David
(Last) (First) (Middle)

3220 TILLMAN
DRIVE,Â SUITE 300

(Street)

BENSALEM,Â PAÂ 19020

(City) (State) (Zip)

2. Date of Event Requiring Statement

(Month/Day/Year)
07/11/2017

3. Issuer Name **and** Ticker or Trading Symbol
HEALTHCARE SERVICES GROUP INC [HCSG]

4. Relationship of Reporting Person(s) to Issuer

5. If Amendment, Date Original Filed(Month/Day/Year)

(Check all applicable)

____ Director ____ 10% Owner
X Officer ____ Other
(give title below) (specify below)
Executive Vice President & COO

6. Individual or Joint/Group Filing(Check Applicable Line)
X Form filed by One Reporting Person
____ Form filed by More than One Reporting Person

Table I - Non-Derivative Securities Beneficially Owned

1. Title of Security
(Instr. 4)

2. Amount of Securities Beneficially Owned
(Instr. 4)

3. Ownership Form:
Direct (D)
or Indirect (I)
(Instr. 5)

4. Nature of Indirect Beneficial Ownership
(Instr. 5)

Common Stock

3,884

D Â

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

SEC 1473 (7-02)

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Table II - Derivative Securities Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)

1. Title of Derivative Security
(Instr. 4)

2. Date Exercisable and Expiration Date
(Month/Day/Year)

3. Title and Amount of Securities Underlying Derivative Security
(Instr. 4)
Title

4. Conversion or Exercise Price of Derivative Security

5. Ownership Form of Derivative Security:
Direct (D)

6. Nature of Indirect Beneficial Ownership
(Instr. 5)

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	Date Exercisable	Expiration Date		Amount or Number of Shares		or Indirect (I) (Instr. 5)	
Phantom Stock ⁽¹⁾	Â ⁽²⁾	Â ⁽²⁾	Common Stock	5,848	\$ 0	D	Â
Restricted Stock	Â ⁽³⁾	Â ⁽³⁾	Common Stock	70	\$ 0	D	Â
Restricted Stock	Â ⁽⁴⁾	Â ⁽⁴⁾	Common Stock	250	\$ 0	D	Â
Restricted Stock	Â ⁽⁵⁾	Â ⁽⁵⁾	Common Stock	675	\$ 0	D	Â
Restricted Stock	Â ⁽⁶⁾	Â ⁽⁶⁾	Common Stock	1,200	\$ 0	D	Â
Restricted Stock Units	Â ⁽⁷⁾	Â ⁽⁷⁾	Common Stock	1,500	\$ 0	D	Â
Stock Option (right to buy)	Â ⁽⁸⁾	01/04/2023	Common Stock	5,000	\$ 23.5	D	Â
Stock Option (right to buy)	Â ⁽⁹⁾	01/03/2024	Common Stock	6,250	\$ 28.02	D	Â
Stock Option (right to buy)	Â ⁽¹⁰⁾	01/05/2025	Common Stock	7,500	\$ 30.3	D	Â
Stock Option (right to buy)	Â ⁽¹¹⁾	01/04/2026	Common Stock	7,500	\$ 34.14	D	Â
Stock Option (right to buy)	Â ⁽¹²⁾	01/04/2027	Common Stock	7,500	\$ 39.38	D	Â

Reporting Owners

Reporting Owner Name / Address	Relationships			
	Director	10% Owner	Officer	Other
Hurlock David 3220 TILLMAN DRIVE SUITE 300 BENSALEM, PA 19020	Â	Â	Â Executive Vice President & COO	Â

Signatures

John C. Shea, by Power of
Attorney

07/21/2017

__Signature of Reporting Person

Date

Explanation of Responses:

* If the form is filed by more than one reporting person, *see* Instruction 5(b)(v).

** Intentional misstatements or omissions of facts constitute Federal Criminal Violations. *See* 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

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- (1) Acquired pursuant to an Issuer contribution under the Healthcare Services Group, Inc. Deferred Compensation Plan.
- (2) Shares of Phantom Stock are payable in-kind following termination of the Reporting Person's employment with Issuer.
- (3) These Restricted Stock Awards shall vest at the rate of 20% annually, commencing on the first anniversary of the January 4, 2013 grant date, and as such, 280 of these awards have already vested.
- (4) These Restricted Stock Awards shall vest at the rate of 20% annually, commencing on the first anniversary of the January 3, 2014 grant date, and as such, 375 of these awards have already vested.
- (5) These Restricted Stock Awards shall vest at the rate of 20% annually, commencing on the first anniversary of the January 5, 2015 grant date, and as such, 450 of these awards have already vested.
- (6) These Restricted Stock Awards shall vest at the rate of 20% annually, commencing on the first anniversary of the January 4, 2016 grant date, and as such, 300 of these awards have already vested.
- (7) These Restricted Stock Units shall vest at the rate of 20% annually, commencing on the first anniversary of the January 4, 2017 grant date.
- (8) These options shall vest and become exercisable at the rate of 20% annually, commencing on the first anniversary of the January 4, 2013 grant date.
- (9) These options shall vest and become exercisable at the rate of 20% annually, commencing on the first anniversary of the January 3, 2014 grant date.
- (10) These options shall vest and become exercisable at the rate of 20% annually, commencing on the first anniversary of the January 5, 2015 grant date.
- (11) These options shall vest and become exercisable at the rate of 20% annually, commencing on the first anniversary of the January 4, 2016 grant date.
- (12) These options shall vest and become exercisable at the rate of 20% annually, commencing on the first anniversary of the January 4, 2017 grant date.

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, *See* Instruction 6 for procedure.

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